



# NYGEAR UP PRIVACY NOTICE

*Each student/family receiving NYGEAR UP services is to receive a copy of this notice.*

## **Our Commitment to Privacy**

Your privacy is very important to us. Our policy is to respect and protect the privacy of our participants and families. We are providing this notice to explain how we collect and use your information and, most importantly, how we protect your privacy.

## **The Information We Collect**

NYGEAR UP will be collecting student-level demographic, academic, and participatory data through our statewide evaluator, Measurement Incorporated. NYGEAR UP does not collect or share any personal information that would allow anyone to readily identify a specific individual.

## **How We Use Information**

We only use non-identifying and summary information in reports to the NYGEAR UP central office, the United States Department of Education, and other organizations. We never disclose any information that can be used to identify an individual participant or his or her family. We never sell or give away any personal information on our program participants.

## **Our Commitment to Security**

To prevent unauthorized access to your information, safeguard its accuracy, and provide protection of private information, we have put in place physical, electronic, and managerial procedures to safeguard and secure the information we collect.

## **How to Contact Us**

If you have other questions or concerns about these privacy policies, please contact us.

NYGEAR UP  
Cynthia Farmer, Program Coordinator  
NYS Higher Education Services Corporation  
99 Washington Avenue  
Albany, NY 12255  
(518) 486-3782  
[cynthia.farmer@hesc.ny.gov](mailto:cynthia.farmer@hesc.ny.gov)